

MARKING POLICY

Spelling

It is important to spell as well as you can and teachers will correct your work in order to help you improve. You must work hard if your spelling is a weakness.

Remember:

- Use joined-up writing at all time.
- Learn spellings by:
 - Look
 - Cover
 - Write and Say
 - Check and Say

Teachers may not correct every error but may select sections of your work for detailed marking:

- **Either** the word containing the error is underlined and written correctly for you by the teacher
- **Or** the line containing the error is underlined and 'Sp' written in the margin. You are responsible for finding the error and correcting it.
- You should write out corrections.
- Where possible, before submitting your work, remember to proofread, re-draft and use IT.

Punctuation, Grammar and Other Errors

Your teachers will make clear the type of error and will use the following abbreviations:

- Pu** = punctuation
- G** = grammar
- ?** = unclear
- //** = new paragraph