



6 June 2019

Dear Parent/Carer

Administration of medicines by the school

Medicines will only be administered by the school if accompanied by written parental consent. A form for this is available on the school website.

All prescription medicines must be in the original container with the prescription label clearly visible.

Non-prescription medicines must be in sealed packaging with the use by date clearly visible. As medicines can only be issued from sealed packages **we are unable to hold bottles of non-prescription medication e.g. Calpol**. If you wish the school to hold a supply of these medications they need to be in single use sachet form.

Please note that medicines containing either ibuprofen or aspirin will not normally be administered to a child under 16, unless they have been prescribed by a doctor.

If you have any questions relating to this please contact the school.

Yours sincerely

Mrs A Barker
Administrative Assistant

Parent Letter Administration of Medicines in School
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